**Job Title:** Lecturer – Teaching and Research - Socio-Cultural Studies

**Post No:** SP3130

**Location:** Cardiff School of Sport

**Grade:** 7

**Salary:** £35,469 - £39,920

**Accountable to:** Dean of School / Director of Learning and Teaching

**Accountable for:**
Teaching responsibilities will be primarily in the delivery and development of the socio-cultural modules within the undergraduate programmes in the Cardiff School of Sport. Additionally, for suitably experienced candidates there may be a requirement to teach on the socio-cultural modules within the School’s postgraduate programmes.

**Role Summary:**
The opportunity exists for a suitably experienced candidate to deliver socio-cultural modules on the undergraduate programmes related to sport. Suitably qualified candidates will contribute to the delivery of the postgraduate modules on the School’s postgraduate programmes. You will also be expected to undertake research/scholarly activities and the supervision of student research and placements as appropriate. You will be required to undertake administration associated with teaching and other administrative duties as directed by the Dean of School. Contribution to enterprise activities will be encouraged.
You will have an undergraduate Sports related degree or otherwise be able to clearly demonstrate how your undergraduate degree in a socio-cultural related discipline (sociology, history, etc) informs significantly your academic knowledge and understanding of sport. You will have a postgraduate qualification in socio-cultural studies or closely related subject; applications from sport historians are especially welcome. You should have an advanced understanding of the subject area and the ability to plan and deliver lectures, practical sessions and seminars embracing innovative teaching methods.

*This role profile is indicative, not prescriptive, and the balance of duties will be in accordance with the contract of employment*
Principal Duties and Responsibilities:
Supervise postgraduate research students

Teaching and learning support
- Design teaching material and deliver either across a range of modules or within a subject area.
- Use appropriate teaching, learning support and assessment methods.
- Supervise student projects, and/or e.g. field trips and, where appropriate, placements.
- Identify areas where current provision is in need of revision or improvement.
- Contribute to the planning, design and development of objectives and material.
- Set, mark and assess work and examinations and provide feedback to students.

Research and scholarship
- Support the development of research objectives, projects and proposals.
- Participate in individual or collaborative research projects.
- Support the identification of sources of funding and contribute to the process of securing funds.
- Apply knowledge acquired from scholarship to teaching, research and appropriate external activities.
- Write or contribute to publications or disseminate research findings using other appropriate media.
- Make presentations at conferences or exhibit work in other appropriate events.

Communication
- Routinely communicate complex and conceptual ideas.

Liaison and networking
- Mentor colleagues with less experience and advise on personal development
- Participate in and help develop internal and external networks for the benefit of UWIC in the areas of teaching and research.

Managing people
- Depending on the area of work, could be expected to supervise the work of others.

Teamwork
- Act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff.
- Collaborate with colleagues to identify and respond to students’ needs.

Pastoral care
- Could be expected to act as a module tutor.
- Be responsible for the pastoral care of students within a specified area.
- Deal with standard problems and help colleagues resolve their concerns about progress in research.
Initiative, problem-solving and decision-making
- Assess, interpret and evaluate outcomes of research.
- Identify the need for developing the content or structure of modules with colleagues and make proposals on how this should be achieved.
- Develop ideas promoting the subject and/or research areas.
  e.g. Develop ideas and find ways of disseminating and applying the results of research and scholarship.
  e.g. Responsibility for the design and delivery of own modules and assessment methods.
  e.g. Collaborate with colleagues on the implementation of assessment procedures.
  e.g. Advise others on strategic issues such as student recruitment and marketing.
  e.g. Contribute to the accreditation of courses and quality control processes.

Planning and managing resources
- As module leader or tutor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
- Manage projects relating to own area of work.
- Participating in developing ideas for generating income.

Sensory, physical and emotional demands.
- Balance the pressures of teaching and administrative demands and competing deadlines.

Work environment
- Within the context of UWIC’s H&S policy, depending on area of work and level of training received, may be expected to conduct risk assessment and take responsibility for the health and safety of others.

Expertise
- Possess sufficient breadth or depth of specialist knowledge in the discipline to develop teaching and/or research programmes and the provision of learning support.
- Use a range of delivery techniques.

Standard Notification

These guidelines are provided to assist you in the performance of your contract. The university is a dynamic organisation; therefore changes may be required from time to time. Any changes will be made in consultation with the post-holder. The Summary of Duties and Responsibilities is not intended to be an exhaustive list of tasks performed. Other associated technical tasks are likely to be performed as directed by the line manager.

It is accepted that individual staff will have a specialist skills and knowledge base in relation to the role they have been appointed to. In addition to this, UWIC expects that all staff will conduct themselves in a professional and
courteous manner at all times and have particular regard for their responsibilities under UWIC’s Equalities, Financial, Human Resources and Health and Safety policies and procedures.
## PERSON SPECIFICATION

**Post:** LECTURER – Socio-cultural Studies (Teaching and Research)

**Unit/School:** Cardiff School of Sport

### FACTORS

| FACTORS                        | ESSENTIAL AND DESIRABLE CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | ASSESSED BY |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------ |            |
| **Education and Qualifications (Essential)** | A good honours degree in a sport science related subject or in a socio-cultural discipline (sociology, history, etc) that informs significantly your academic knowledge and understanding of sport.  
A postgraduate (master’s degree) or equivalent professional qualification in a socio-cultural studies discipline or closely related subject.  
Ability to attain Doctorate within an agreed timescale.  
Ability to achieve Fellow Status as part of the Higher Education Academy’s Professional Recognition scheme, within a 3 year period. | X           |
| **Education and Qualifications (Desirable)** | Fellow Status as part of the Higher Education Academy’s Professional Recognition scheme.  
Membership of a professional body  
Completed or working towards the completion of a doctorate | X           |
| **Knowledge (Essential)**     | A good level of knowledge relevant to the subject and professional area.  
Evidence of undertaking continuous professional development (CPD).  
A sound understanding of pedagogy  
A sound understanding of research / enterprise and scholarly activity | X X X       |
| **Knowledge (Desirable)**     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |

*Key:*

- **A** - Application form
- **I** - Interview
- **T** - Test
| Skills and Abilities relating to role (Essential) | Ability to develop teaching and/or research programmes and the provision of learning support. | X | X | X |
| -- | Ability to design teaching and learning material. | | X | X |
| -- | Ability to employ appropriate assessment methods. | | X | X |
| -- | Ability to support the development of research objectives, projects or proposals. | | X | X | X |
| -- | Ability to employ appropriate methods for disseminating research findings. | | X | X |
| -- | Ability to contribute to the achievement of the School Development Plan and the development of other school activities. | | X | X | X |
| -- | Ability to undertake administrative duties in an accurate and timely fashion. | | X | X |
| -- | Ability to plan workloads and projects and manage resources effectively. | | X | X |
| -- | Ability to identify areas for improvement and to use initiative and problem solving skills to improve performance. | | X | X |
| -- | Ability to take responsibility for a number of key areas such as module tutor, research supervision at undergraduate level. | | X | X | X |

| Skills and Abilities relating to role (Desirable) | |
| -- | |

<p>| Personal skills and attributes (Essential) | Ability to communicate and disseminate complex and conceptual ideas in a variety of ways – presentations at conferences, reports on findings, publications, feedback etc. | X | X | X |
| -- | Ability to develop productive working relationships as part of a professional team | X | X |
| -- | Ability to work collaboratively on research projects through the development of appropriate partnerships | X | X | X |</p>
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<th><strong>Personal skills and attributes (Desirable)</strong></th>
<th><strong>Experience paid / unpaid (Essential)</strong></th>
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<td>Experience of teaching / research or equivalent.</td>
<td>X</td>
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<td>Experience of attracting or generating funds / income through a variety of sources.</td>
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<td>Experience of working with others in a supervisory / guiding / supporting / mentoring capacity.</td>
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<td><strong>Experience paid / unpaid (Desirable)</strong></td>
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<td>Experience of teaching and research in Higher Education.</td>
<td>X</td>
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<td><strong>Other Requirements (Essential)</strong></td>
<td>Ability to demonstrate a commitment to Equality and Diversity, Health and Safety, Quality Standards.</td>
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<td><strong>Other Requirements (Desirable)</strong></td>
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